

FORWARD PLAN OF KEY DECISIONS

Proposed to be made in the period June 2012 to September 2012

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from May 2012 to August 2012.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

Reports

Reports will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the relevant meeting.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2012/13

Leader (+ Regeneration, Asset Management and IT):	Councillor Nicholas Botterill
Deputy Leader (+ Residents Services):	Councillor Greg Smith
Cabinet Member for Children's Services:	Councillor Helen Binmore
Cabinet member for Communications:	Councillor Mark Loveday
Cabinet Member for Community Care:	Councillor Marcus Ginn
Cabinet Member for Housing:	Councillor Andrew Johnson
Cabinet Member for Transport and technical Services:	Councillor Victoria Brocklebank-Fowler

Forward Plan No 121 (published 15 May 2012)

LIST OF KEY DECISIONS PROPOSED JUNE TO SEPTEMBER 2012

Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.

New entries are highlighted in yellow.

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
18 June			
Cabinet	18 June 2012	Secure e-mail with external partners (exempt) Implementation of an IT solution to allow sensitive data to be sent via Outlook over the public internet to external organisations.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	18 June 2012	General Fund Revenue budget carry forward 2011-12	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	18 June 2012	Parking projects programme of works 2012-13 To approve the award of a contract for insurance cover as tendered under the Tri-Borough Arrangements.	Cabinet Member for Transport and Technical Services
	Reason: Affects more than 1 ward		Ward(s): All Wards
Cabinet	18 June 2012	Contribution to the funding for the Tri-borough Managed Services Programme This report seeks the Cabinet's approval to fund a contribution to the costs of undertaking and project	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards

		<p>managing the business change element of the Tri-borough Managed Services programme – a programme that could lead to significant cost reductions in corporate services.</p> <p>The City of Westminster and the Royal Borough of Kensington and Chelsea will also be contributing to the project funding.</p>	
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23 July

Cabinet	23 July 2012	Riverside Studios, Crisp Road, London, W6	Leader of the Council
	Reason: Expenditure more than £100,000	Re-development of Riverside Studios Site.	Ward(s): Hammersmith Broadway
Cabinet	23 July 2012	Tri-Borough Integration of Health and Social Care Services - Update and Proposals for Next Steps	Cabinet Member for Community Care
	Reason: Affects more than 1 ward	Tri-Borough Integration of Health and Social Care Services - Update and Proposals for Next Steps.	Ward(s): All Wards
Cabinet	23 July 2012	Youth Provision Commissioning	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward	Proposals for the commissioning of Youth Provision from 2013-2015	Ward(s): All Wards
Cabinet	23 Jul 2012	Tri-borough ICT strategy 2012-2015	Leader of the Council
	Reason: Affects more than 1 ward	The Vision for Tri-borough ICT - A Tri-borough ICT Strategy for 2012-2015.	Ward(s): All Wards
Cabinet	23 July 2012	Meals Service Contract	Cabinet Member for Community Care
	Reason: Expenditure more than £100,000	To request authority for the outsourcing of the Meals Service to a "cook on route" model. To notify of multi borough tendering arrangements. To request that	Ward(s): All Wards

		authority to award the contract be delegated to Cabinet Member for Community Care in conjunction with the Executive Director of Adult Social Care.	
Cabinet	23 July 2012	Looked After Children Social Care Report	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward	Looked After Children Social Care report.	Ward(s): All Wards
Cabinet	23 July 2012	Child Protection Social Care Report	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward	Child Protection Social Care report.	Ward(s): All Wards
Cabinet	23 July 2012	Local Safeguarding Children's Board (LSCB) Social Care Report	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward	Local Safeguarding Children's Board (LSCB) Social Care report.	Ward(s): All Wards
Cabinet	23 July 2012	Replacement for Frameworki CHS Report	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward	Replacement for Frameworki CHS report.	Ward(s): All Wards
Cabinet	23 Jul 2012	Economic development Priorities	Leader of the Council
	Reason: Affects more than 1 ward	<p>This report sets out the economic development goals as detailed in the draft Economic Development Strategic Priorities 2012-2017 in order to facilitate long term planning, partnership work and initiatives aimed at increasing local economic growth.</p> <p>The report seeks endorsement for key background documents; Local Economic Assessment (draft),</p>	Ward(s): All Wards

		<p>Procurement Code, Business Investment Code and Job & Employment Code.</p> <p>In addition the report details related expenditure requirements.</p>	
Cabinet	23 Jul 2012	<p>Hammersmith Town Hall - Smart Accommodation Programme - Phase 1</p> <p>Tender acceptance report to appoint contractor to carry out remodelling works on 1st and 2nd floor offices at Hammersmith Town Hall to provide smart working, open plan accommodation to maximise occupancy.</p>	<p>Leader of the Council</p>
	Reason: expenditure over £100,000		<p>Ward(s): Hammersmith Broadway</p>
Cabinet	23 Jul 2012	<p>Proposal for the introduction of graduated parking suspension charges boroughwide</p>	<p>Cabinet Member for Transport and Technical Services</p>
	Reason: Affects more than 1 ward	<p>Residents often complain about the number of suspensions of parking suspensions, especially long-term suspensions, as it reduces the available parking spaces, thereby increasing parking stress, and arguably adding to congestion and pollution. As a result, officers propose introducing a graduated structure for suspensions fees to the following:</p> <ul style="list-style-type: none"> • £40 per space per day for suspensions lasting between one and five days; • £60 per space per day for suspensions lasting between six and 42 days; • £80 per space per day for suspensions lasting for 43 days or more. 	<p>Ward(s): All Wards</p>
Cabinet	23 Jul 2012	<p>Tri-Borough Corporate Services Programme: Funding request for "Develop" phase</p>	<p>Leader of the Council</p>
	Reason: Affects more than 1 ward	<p>Request for funding for resources required to deliver the "Develop" phase of the Tri-</p>	<p>Ward(s): All Wards</p>

		Borough Corporate Services programme.	
Cabinet	23 July 2012	Learning Disability Social Enterprise	Cabinet Member for Community Care
	Reason: Affects more than 1 Ward	Options Day Service and Rivercourt Short Breaks Services are currently in house provided services for people with learning disabilities. Staff, managers, patients and carers have been working together to develop a business case for a social enterprise company. A shadow board has been set up to plan the launch of the new social enterprise charity "Linking Hands" (working title). The governance involves H&F managers, staff, business people, patients and carers.	Ward(s): All Wards
Cabinet	23 July 2012	Stroke Services Contract	Cabinet Member for Community Care
	Reason: Expenditure more than £100,000	Requesting authority to award the contract be delegated to the Cabinet member for Community Care in conjunction with the Executive Director of Adult Social care. This service will be accessed by the residents of LB Hammersmith and Fulham and RB Kensington and Chelsea Hammersmith and Fulham are the lead procurement and contracting authority.	Ward(s): All Wards
Cabinet	23 July 2012	Earls Court Regeneration Project	Leader of the Council
	Reason: Significant in 1 ward	The Council has been exploring the benefits of including the West Kensington and Gibbs Green estates within the proposed comprehensive redevelopment of Earls Court and Lillie Bridge depot.	Ward(s): North End

Cabinet	23 July 2012	Extension of HFBP support for Frameworki An extension of the existing support contract for Frameworki social care system is requested for both Adults and Children's Services until April 2013	Cabinet Members for Community Care and Children's Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	23 July 2012	Asset Disposals 2012/2013 Setting out the properties for which authority is sought for disposal as part of the Asset Disposal Programme for 2012/13	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): Hammersmith Broadway; Sands End; Town
Cabinet	23 July 2012	Shepherds Bush Market – land assembly Setting out progress to date on land assembly to facilitate regeneration of the market and next steps	Leader of the Council
	Reason: Significant in 1 ward		Ward(s): Shepherds Bush Green
3 September			
Cabinet	3 Sep 2012	SmartWorking Stage D : Paperless Office Business Case A detailed Business Case for SmartWorking Stage D : Phase B "Paperless Office"	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	3 Sep 2012	Measured Term Contract for Boroughwide Cyclical Planned Maintenance to Council-owned Housing Properties 2012 – 2015 The term contract will include external and communal repairs and redecorations, plus works to communal services installations, to the borough's housing portfolio.	Cabinet Member for Housing
	Reason: Affects more than 1 ward		Ward(s): All Wards

Cabinet	3 Sep 2012	Treasury outturn report Providing information on the council's debt, borrowing and investment activity for the financial year ending 31 March 2012	Leader of the Council
	Reason; Expenditure more than £100,000		Ward(s): All Wards
15 October			
Cabinet	15 Oct 2012	Travel Assistance Policies Travel Assistance Policy – Special education needs (SEN)	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward		Ward(s): All Wards
Cabinet	15 Oct 2012	Building a Housing Ladder of Opportunity Seeks adoption as housing policy following public consultation for four housing documents: housing strategy; housing allocation scheme; tenancy strategy; and homelessness strategy	Cabinet Member for Housing
	Reason: Affects more than 1 ward		Ward(s): All Wards